

**SPEEDY data release agreement**

REQUEST ID:

**1. Request details**

- Request Date: \_\_ / \_\_ / \_\_                      Date data required by: \_\_ / \_\_ / \_\_

- Requested by:

    Name - .....

    Institution - .....

    Email Address - .....

    Contact Tel Number – .....

    PI supervisor/collaborator.....

*Please attach a SPEEDY analyses proposal and data request*

**2. Release agreement**

When signed below by both the corresponding Studies Management Committee and the Senior Data Manager (or their delegates) this data release has been approved for use by the named researcher (or individuals directly under their control) to enable the analysis described above to be carried out and as such this document provides you with written rights to use this data for this analysis. Your signature on this form guarantees that you will maintain the data securely, limit access to it to those described above, will not make any copies of this data (other than for purposes of backup) or transfer via any portable device and that you will delete all copies of this information if requested by the MRC Epidemiology Unit. No other use of this information is permitted without first seeking further approval from the Senior Data Manager, the corresponding Studies Management Committee or the studies Chief Investigator. Any released information is confidential and should not be disclosed to any other parties under any circumstances without additional approval. No additional approval is necessarily guaranteed. Please quote the Unique Identifier for your release in all subsequent correspondence.

You must take all reasonable care to ensure the security of the data and maintenance of the conditions stated here by all people with whom this disclosed information is shared. For terms of release please see the MRC Epidemiology Unit Data Sharing Policy Version 1.0 (June 2014), which can be found on the Units intranet at: <http://epi-meta.medschl.cam.ac.uk>.

I agree to the terms of data release and use specified above

Signature of researcher making data request:

Name.....Signed.....Date.....

**3. Release approval**

*To be completed by SPEEDY Steering Committee*

- Approved for release (please circle):

- 1) No
- 2) Yes, internal
- 3) Yes, External

- Comments (if any):

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- Approval Signature (SPEEDY PI or Co-PI):

Name.....Signed.....Date.....

*To be completed by data management*

- Data Manager (Name/Date) Comments (if any):

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- Master Set Title (assigned by DMT): .....

- Release Unique Identifier (assigned by DMT): .....

Name.....Signed.....Date.....

Date data released: .....

PDF copy to be sent to requester, responsible SPEEDY PI and original retained by DM